The Arc of Atlantic County - Volunteer Opportunity Menu

Please contact Calum Kennedy at 609-485-0800 x137 or email ckennedy@arcatlantic.org Our Mission: The Arc of Atlantic County improves the lives of people with developmental disabilities in our community. Through direct services, advocacy, education and prevention activities, we work in partnership with individuals and their families to make choices about how and where they live, learn, play and work.

Arc Program	Volunteer Title/ Description	Hours & Locations
Administrative Offices The Arc's home base is located in the Airport Commerce Center on Delilah Rd. Volunteer opportunities exist in several administrative and program support areas.	**Volunteer Administrative Assistant** Volunteers are needed to help fold and stuff envelopes for major mailings, data entry, and fund raising activities.	**Monday – Friday** **10:00 AM – 3:00 PM** The Arc of Atlantic County 6550 Delilah Rd, Suite 101 Egg Harbor Twp., NJ 08234
Community Outreach The Arc of Atlantic County puts over 1,000,000 miles annually on its fleet of over 60 cars, providing direct care and support to people with developmental disabilities who live throughout the county.	**Volunteer Driver** Volunteers are needed to take cars in for oil changes and other routine maintenance. Cars will be picked up and dropped off at The Arc during our monthly staff meeting so that service is not interrupted.	**2nd Tuesday of Each Month** **9:30 AM – 12:00 PM** The Arc of Atlantic County 6550 Delilah Rd, Suite 101 Egg Harbor Twp., NJ 08234
The Arc Make Cents Thrift Shops Boutique thrift shops created, nurtured and run by volunteers. All proceeds benefit programs at The Arc.	**Volunteer Retail Clerk** Assist customers who come in looking for a bargain. **Volunteer Stock Person** Help sort and hang clothing, display merchandise	**Monday – Saturday** **9:00 AM – 6:00 PM** The Arc *Makes Cents* Thrift Shop 331 Tilton Rd. Northfield, NJ 08406 **Monday – Sunday** **9:00 AM – 5:00 PM** The Arc *Makes Cents* Thrift Shop 6409 Ventnor Avenue Ventnor, NJ 08406
Residential Living The Arc operates nine group homes and seventeen supervised apartments and assists individuals in the community through our supportive and independent living programs.	**Volunteer Beautification Team Member** Assist with specially scheduled home-improvement and gardening projects at Arc group homes and apartments. **Volunteer Maintenance Person** Skilled professionals in all trades are sought to assist with regular maintenance tasks at Arc group homes and apts.	**Special Project Dates** **Varied Locations & Hours**

The Arc of Atlantic County Volunteer Opportunity Menu – Direct Support Positions

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Arc Program	Volunteer Title/ Description	Hours & Locations
After School Program Provides a safe and caring environment for developmentally disabled children whose parents or guardians work beyond the school day.	**Volunteer Companion/Assistant *** Volunteers are needed to help with homework, play games, and interact with the students.	**Monday - Friday** **2:30 PM to 6:00 PM** **(During the School Year)** Special Services School 4805 Nawakwa Blvd Mays Landing, NJ 08330
Friday Night Social Club This service provides families with a break from caring for their children who range in age from 13 to 18 and allows them the opportunity to spend time with their peers doing typical teen activities.	**Volunteer Companion/Assistant *** Volunteers are needed to help with snacks, play games, and interact with the teens. Occasionally, trips into the community (to the mall or the movies, etc) will be scheduled.	**2 Designated Friday Nights** **6:00 PM – 9:00 PM** The Arc of Atlantic County 6550 Delilah Rd, Suite 101 Egg Harbor Twp., NJ 08234
Saturday Children's Respite Program This service provides families with a break from caring for their children who range in age from 5 to 20 and allows them the opportunity to socialize and make friends.	**Volunteer Companion/Assistant *** Volunteers are needed to help with snacks, play games, and interact with the children. During the summer months volunteers may be asked to accompany some children and staff of day trips to the lake, park, and playground.	**Saturdays** **9:30 AM – 3:00 PM** The Arc of Atlantic County 6550 Delilah Rd, Suite 101 Egg Harbor Twp., NJ 08234
Sunday Adult Respite Program Here adults get together for five hours every week to socialize while their guardians are provided with a break. Participants enjoy a variety of activities from cooking to crafts to trips into the community.	**Volunteer Companion/Assistant *** Volunteers have the opportunity to socialize and assist with a variety of activities from cooking and crafts going out into the community.	**Sundays** **12:00 PM – 5:00 PM** The Arc of Atlantic County 6550 Delilah Rd, Suite 101 Egg Harbor Twp., NJ 08234
Adult Training Center The Adult Training Center is a community based program that offers people with intellectual and developmental disabilities the pleasure of participating in a variety of volunteer and community-based activities.	**Volunteer Companion/Assistant *** Volunteers are needed to chaperone group activities in the community.	**Monday – Friday** **9:30 am - 3:30 pm** The Arc of Atlantic County 6550 Delilah Rd, Suite 101 Egg Harbor Twp., NJ 08234
Recreation Program - Sports The Arc offers a variety of recreational opportunities for adults with disabilities including Special Olympic sports, such as golf, bowling, softball, soccer, floor hockey, basketball, skiing and bocce.	**Volunteer Sports Partners & Coaches *** Volunteers are needed play sports as a partner. Especially needed are individuals who are willing to make a commitment to coach a sport for a full season.	Sports are offered seasonally and may require a time commitment of one evening a week of practice and one weekend day for competition for a 6 to 8 week period. Call for details.

*These volunteer positions require some additional safety training and a criminal background check.